

## **DEER CREEK DRAINAGE BASIN AUTHORITY**

### **Workshop Meeting January 13, 2016**

The Workshop Meeting was held Wednesday, January 13, 2016 at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, PA.

#### **Call Meeting to Order and Roll Call**

Mrs. Biery called the meeting to order and asked Mr. Jenkins to call the roll. Board members present: Mr. Hammerman, Mr. Esposito, Mrs. Bieniek, Mrs. Biery, Mr. Sutter and Mr. Drischler. Board members absent: Mr. Trocki. Also present: Mr. Schmitt, Mr. Brown, Mr. Vancheri and Mr. Jenkins.

#### **Flag Salute**

The Board rose and recited the Pledge of Allegiance to the Flag.

#### **Reading and Approval of Minutes**

MOTION was made by Mr. Esposito and seconded by Mr. Drischler to approve the minutes of the Regular Meeting of December 21, 2015.

Mr. Esposito corrected the statement that he abstained from voting on approving the minutes for the meetings of December 21, 2015 and November 16, 2015. Motion carried unanimously.

#### **Solicitor's Report**

Mr. Brown reported his office will file the relinquishments of condemned rights-of-way on the properties that have now signed rights-of-way regarding the West Deer Senior Citizens Project.

Mr. Brown is looking into whether Mr. Sutter is entitled to tap fee reimbursement from the Shoff Farms plan.

#### **Accountant's Report**

Mr. Vancheri presented the Accountant's Report, a copy of which was distributed to the Board.

#### **Engineer's Report**

Mr. Schmitt has nothing new to report. He noted there is a new proposed development off McIntyre Road called Copper Creek.

#### **Manager's Report**

##### *Billing Software*

Mr. Jenkins informed the Board that the Authority's billing programmer will be in the office on Monday to update the software.

##### *Municipal*

Mr. Jenkins spoke with other local customers of Municipal and found they were generally happy with the system and the issues they experienced were issues in the timing of the receipt of payment at the end of the month. The office personnel have already dealt with this issue with the current program. Mr. Jenkins will speak with the programmer regarding this change.

*Sewer Jetter*

Mr. Jenkins informed the Board the Authority has ordered the machine and it should be delivered soon. Mr. Brown advised that the Authority should advertise in some form they will be accepting bids for the old sewer cleaner.

*Dimminuter*

Mr. Jenkins informed the Board he has been looking into purchasing parts for the dimminuter at the Rich Hill Pump Station.

Mr. Jenkins also mentioned the PMAA Board Member Training seminar will be held in March for any interested Board members, and the Statements of Financial Interest were also distributed to the Board.

**Chairperson's Report**

None.

**Old Business**

None.

**New Business**

None.

**Open Meeting to Public**

An Indiana Township individual, Mark Vidra, was present because he heard there was an opening for a position on the Authority Board. He was advised to send a letter of interest to the Indiana Township manager.

**Adjournment**

MOTION was made by Mr. Drischler and seconded by Mr. Hammerman to adjourn the meeting at 7:20 p.m. Motion carried unanimously.

Respectfully submitted:

Read and approved

5/17/16

