

# DEER CREEK DRAINAGE BASIN AUTHORITY

## Regular Meeting August 15, 2016

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

### Call Meeting to Order and Roll Call

Mrs. Biery called the meeting to order and asked Mr. Jenkins to call the roll. Board members present: Mr. Trocki, Mr. Hammerman, Mrs. Pastura, Mrs. Bieniek, Mrs. Biery, Mr. Drischler and Mr. Vidra. Board members absent: Mr. Esposito and Mr. Sutter. Also present: Mr. Schmitt, Mr. Brown, Mr. Vancheri and Mr. Jenkins.

### Flag Salute

The Board rose and recited the Pledge of Allegiance to the Flag.

### Reading and Approval of Minutes

*Workshop Meeting of August 10, 2016*

MOTION was made by Mr. Drischler and seconded by Mrs. Pastura to approve the minutes of the Workshop Meeting of August 10, 2016. Motion carried unanimously.

### Accountant's Report

Mr. Vancheri presented the Accountant's Report, a copy of which was distributed to the Board. Mr. Vancheri directed the Board's attention to the 2015 Audit report from Reddinger, Will, Gallagher & Dickert, LLC.

### Treasurer's Report.

Mrs. Bieniek presented the Treasurer's Report. The following tap and assessment payments have been received since the last regular meeting.

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Richland Holdings	Tap Fees - Lex Lane	8,000.00
Elizabeth Dietrich	Tap Fee - 218 E Union Rd	2,000.00
Dan Ryan Builders	Tap Fee - 867 Ashley Road	2,000.00
Evelyn Ward	Tap Fee - 3523 Harts Run Road	2,500.00
DFGT Properties	Tap Fee - 820 Route 910	2,000.00

Of these amounts \$10,725.00 will be transferred to the Capital Improvement Fund and \$5,775.00 will be transferred to the Preventative Maintenance Fund.

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to approve the Treasurer's Report and paid bills for the month of July. Motion carried unanimously.

### Solicitor's Report

MOTION was made by Mr. Trocki and seconded by Mr. Hammerman

to move the meeting into Executive Session at 7:07 p.m. to discuss personnel issues. Motion carried unanimously.

Mrs. Biery reconvened the meeting at 7:15 p.m. and said the Executive Session concerned job descriptions for the Authority personnel.

MOTION was made by Mr. Hammerman and seconded by Mr. Drischler to approve the revised personnel job descriptions effective August 16, 2016. Motion carried unanimously.

### **Engineer's Report**

Mr. Schmitt will provide a letter regarding the emergency repairs to the Authority's sewer line in the creek across from the office. He also said he and Mr. Jenkins are making arrangements to meet with Richland Township regarding the AVJSA Wet Weather Plan.

### **Manager's Report**

#### *Dimminutor Repair*

Mr. Jenkins distributed to the Board a written quote from W C Weil Company for repairs to the pump station dimminutor in the amount of \$8,699.00.

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to approve the quote from W C Weil in the amount of \$8,699.00 to repair the dimminutor at the Rich Hill pump station. Motion carried unanimously.

Mr. Schmitt suggested the Authority contact its insurance company to potentially file a claim regarding a possible malfunction of the part.

#### *Allegheny County 2017 Community Development Block Grant Program*

Mr. Jenkins said he will file a pre-application for grant funding for sewer rehabilitation projects and will coordinate efforts with DCDBA Engineer, Ed Schmitt.

### **Chairperson's Report**

#### **Old Business**

None.

#### **New Business**

None.

### **Open Meeting to Public**

#### **Adjournment**

MOTION was made by Mr. Trocki and seconded by Mr. Drischler to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

Respectfully submitted:

Read and approved:

9-14-16

*Lynn Burg*