

DEER CREEK DRAINAGE BASIN AUTHORITY

Regular Meeting

April 17, 2023

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania and via Zoom.

Call Meeting to Order

Mr. Higgins called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Higgins, Mrs. DeLuca, Mr. Drischler, Mrs. Krally, Mr. Simonetti, Mr. Stello, Mr. Parks, Mr. Plesh and Mrs. Pastura. Also present: Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vanchieri. Absent: Mr. Schmitt.

Flag Salute

The Board rose and recited the Pledge of Allegiance.

Reading and Approval of Minutes

Mr. Higgins asked the Board to review the minutes for the Regular Meeting on March 20, 2023.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the minutes of the March 20, 2023 Regular Meeting. Motion carried unanimously.

Accountant's Report

Mr. Vancheri presented the Operating Accounts Receipts and Expenses and Funds Available and Debt Obligations reports for March 2023.

Treasurer's Report

The following Tap and Assessment payments were received since the last Regular Meeting:

Ruth Galuska	5 Deer St	Partial Tap	100.00
Steve Catanese and the Estates of Peter Catanese & Charles Catanese	38 Poma St	Assessment	44.43
Steve Catanese and the Estates of Peter Catanese & Charles Catanese	Poma St (Lots 17, 18 19 & 20 of the Orchard Plan of Lots)	Assessment	<u>7,254.84</u>
			7,399.27

Of this amount, \$7,364.27 will be transferred to the Capital Improvement Fund and \$35.00 will be transferred to the Preventive Maintenance Fund.

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to approve the Treasurer's report and the paid bills for the month of March 2023. Motion carried unanimously.

Solicitor's Report

Reconciliation of DCDBA and Richland Tap Sharing Allocation

Mr. Brown reported that Reconciliation of the DCDBA and Richland Township Tap Sharing Allocation is progressing. Richland Township is preparing an accounting of their records which will be compared with our records. An update will be provided at the next meeting.

Engineer's Report

Project Updates

Mr. Sprung reported that the documentation needed to apply for PennVEST funding for the Hampshire Estates Treatment Plant and 4/5 Defects projects is due in August 2023.

Mr. Sprung reported on manhole number 663, which is located in Deer Creek in Indiana Township was damaged by a large boulder which slid down the hillside damaging the entire frame and brick riser and displacing the lid. It had been taking on water when the creek level reached the area where the manhole had shifted. A composite lid has been ordered. Mr. Sprung reported that a permit to enable work in the creek will be applied for and he has requested a quote from Advanced Rehabilitation Technology for sealing the manhole in the same manner as the manholes that were lined last year. He hopes to have a response and price to present at next month's meeting.

Manager's Report

Mrs. Biery reported on the new truck purchase with a Co-Star quote. A Ford truck has been located on the lot.

MOTION was made by Mr. Drischler and seconded by Mr. Simonetti to approve the purchase of a 2023 Ford F-350 Truck for \$51,860.00. The motion passed unanimously.

Mrs. Biery reported on the repairs underway on the muffin monster at the Rich Hill Pump Station.

MOTION was made by Mr. Plesh and seconded by Mrs. Krally to amend the agenda to include Ratification of the Contract with SDB Technologies to repair the muffin monster at a cost of \$21,463.00. The motion passed unanimously.

MOTION was made by Mr. Drischler and seconded by Mrs. Krally to ratify the contract with SDB Technologies to repair the muffin monster at a cost of \$21,463.00. The motion passed unanimously.

Mrs. Biery reported interviews are on-going to fill the open position at the office with three interviews held thus far.

Chairperson's Report

Mr. Higgins reported a performance review and compensation analysis for Mrs. Biery, manager, will be conducted at next month's meeting.

Old Business

None.

New Business

None.

Open Meeting to Public

There were no members of the public in attendance.

Supplemental Meeting

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to cancel the Supplemental Meeting scheduled for April 24, 2023. Motion carried unanimously.

Adjournment

MOTION was made by Mr. Plesh and seconded by Mrs. Krally to adjourn the meeting at 7:43 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

5-15-23



A handwritten signature in blue ink, appearing to read "P. A. Plesh", is written over a horizontal line.