

**DEER CREEK DRAINAGE BASIN AUTHORITY**

**Regular Meeting**

**October 19, 2020**

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

**Call Meeting to Order**

Mr. Esposito called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Plesh, Mrs. Deluca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Trocki via telephone, and Mr. Higgins. Also present: Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vancheri.

**Reading and Approval of Minutes**

The Board reviewed the meeting minutes for the Regular Meeting of September 21, 2020 and the Supplemental Meeting of September 28, 2020.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the minutes of the Regular Meeting of September 21, 2020 and the Supplemental Meeting of September 28, 2020. Motion carried unanimously.

**Open Meeting to Public**

As a result of the survey that had been sent to residents on October 2<sup>nd</sup>, residents of the area surveyed were present with questions about the potential East Little Pine Creek project. Present were Mr. Rick Goller of Francioni Hill Lane, Mrs. Darla Poland of Hiawatha Drive, Mr. & Mrs. Andrew Suity of Saxonburg Boulevard and Mrs. Karen Tahon of Saxonburg Boulevard. The Board and Engineer answered their questions and provided additional information. Of the 135 surveys sent out, 64 responded "No" and 16 responded "Yes". The Board directed Mrs. Biery to send a follow up survey to the residents that had not yet responded. Based upon the survey responses, the Board will make a decision on the viability of the project. The Authority will continue to pursue grant money for this project.

**Accountant's Report**

Mr. Vancheri presented the Operating Account Receipts & Expenses and Funds Available & Debt Obligations Reports for the period ending September 30, 2020, a copy of which was distributed to the Board. Mr. Vancheri said that the 2021 budget meeting should be scheduled, and it will also need to be determined if a debt payment for the upcoming bond issue for the Allegheny Valley Joint Sewer Authority expansion project will be due in 2021. If a debt payment will be due in 2021, the rates will need to be increased.

**Treasurer's Report**

Mrs. Krally presented the Treasurer's Report. The following tap fees were received since the September meeting.

Zokaites Properties, LP	Richmont Estates – 52 Tap Fees	104,000.00
Angel's Distributing, Inc.	291 Blue Run Road – 3 Tap Fees	6,000.00
1910 Fox Chapel, LLC.	2 Tap Fees	4,000.00

Of these payments \$74,100.00 will be transferred into the Capital Improvement Fund and \$39,900.00 will be transferred into the Preventative Maintenance Fund.

MOTION was made by Mr. Higgins and seconded by Mr. Drischler to approve the Treasurer's Report with the correction to the tap fee total for 1910 Fox Chapel, LLC, and the paid bills for the month of September 2020. Motion carried unanimously.

### **Solicitor's Report**

#### *AVJSA Plant Expansion*

Mr. Brown reviewed the status of the Allegheny Valley Joint Sewage Authority. He will get in touch with Tim Frenz, the Authority's Bond Underwriter to update him on the timeline. He suggests that the Board should decide what Authority projects should be included in this financing.

#### *Executive Session*

MOTION was made by Mr. Plesh and seconded by Mr. Higgins to move the meeting into Executive Session to discuss personnel matters at 7: 48 p.m. Motion carried unanimously.

The meeting was reconvened at 8:20 p.m. Mr. Esposito said the Executive Session concerned personnel matters.

### **Engineer's Report**

#### *Rich Hill Pump Station*

The Foreman and the Engineer have determined that the steps, platform, and railing at the Rich Hill pump station should be replaced. Quotes for this work will be requested.

### **Manager's Report**

#### *Vehicle GPS*

Mrs. Biery informed the Board that GPSs have been installed in the Authority vehicles and that the software works very well.

#### *Highmark Plan Renewal*

Mrs. Biery provided a list to the Board of the different Highmark plans available to the Authority. The renewal is December 1<sup>st</sup> and a choice must be made now. She recommended that the Board renew the plan that is currently in effect.

MOTION was made by Mr. Higgins and seconded by Mrs. Krally to renew the Highmark Plan currently in effect. Motion carried unanimously.

#### *Lighting Proposal*

Mrs. Biery received a quote from Biernesser Electric to replace 4 exterior lights on the office building at a cost of \$1,378.50. The Board asked Mrs. Biery to solicit an additional quote.

#### *4Dv18 Upgrade*

Mrs. Biery informed the Board that she received two quotes from Footprints to upgrade the software that the billing program is written in. Quote 91094 – Upgrade to V18 only \$3,400. Quote 91095 – Upgrade to v18 and v19 \$4,244. Mrs. Biery explained the differences between

the two quotes and pointed out that, as a courtesy, Footprints has extended to the Authority the 20% discount on that they receive from their vendor.

MOTION was made by Mr. Higgins and seconded by Mrs. Krally to approve Quote 91095 in the amount of \$4,244. Motion carried unanimously.

**Chairman's Report**

*Verizon Draft Lease*

Mr. Esposito discussed his proposed changes to the Verizon lease with the Board. He said he and Mr. Brown would continue to work together on the lease terms.

MOTION was made by Mr. Plesh and seconded by Mr. Higgins to require \$15,000.00 for the first year of the lease and an increase of 3% annually. Motion carried unanimously.

**Old Business**

None.

**New Business**

None.

**Supplemental Meeting**

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to cancel the Supplemental Meeting if there is no response from the Union by Friday. Motion carried unanimously.

**Adjournment**

MOTION was made by Mr. Plesh and seconded by Mr. Simonetti to adjourn the meeting at 8:41 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

11-16-20

Paula Krally