

## DEER CREEK DRAINAGE BASIN AUTHORITY

### Regular Meeting

January 20, 2020

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:10 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

#### Call Meeting to Order and Roll Call

Mr. Plesh called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Drischler and Mrs. Krally. Board members absent: Mr. Coluccio, Mr. Esposito and Mr. Trocki. Also present: Mr. Schmitt, Mr. Sprung, Mr. Brown, Mr. Vancheri and Mrs. Biery.

#### Reading and Approval of Minutes

*Regular Meeting of December 16, 2019*

The Board reviewed the minutes from the December 19<sup>th</sup> Regular Meeting. Mr. Brown noted that a correction to the motion regarding the Letter of Understanding should read "seconded by Mrs. Krally to approve the revised Letter of Understanding". He also noted that under Employee Christmas Bonus, the sentence should read "The Board agreed to issue a \$200.00 Christmas bonus to each employee."

MOTION was made by Mrs. Krally and seconded by Mr. Drischler to approve the Minutes of the Regular Meeting of December 19<sup>th</sup> 2019 with the noted corrections. Motion carried unanimously.

#### Accountant's Report

Mr. Vancheri presented the Accountant's Report, a copy of which was distributed to the Board.

#### Treasurer's Report

Mrs. Krally reviewed the paid bills for the month of December 2019 and the Treasurer's Report.

The following tap and assessment fees have been received since the last regular meeting of December 16, 2019.

|              |                                     |          |
|--------------|-------------------------------------|----------|
| Derek Dowiak | 207 Maple Terrace, Tap Fee          | 2,000.00 |
| Scott Rhodes | Bakerstown Culmerville, Partial Tap | 47.36    |

Of these tap fees \$1,330.78 will be transferred to the Capital Improvement Fund and \$716.58 will be transferred to the Preventative Maintenance Fund.

MOTION was made by Mr. Drischler and seconded by Mrs. DeLuca to approve the Treasurer's Report and the paid

bills for the month of December 2019. Motion carried unanimously.

### **Solicitor's Report**

#### *AVJSA Expansion*

Mr. Brown informed the Board that he, Mr. Schmitt, Mrs. Biery and Mr. Esposito met with Allegheny Valley Joint Sewage Authority and Richland Township regarding the expansion project. AVJSA may be receiving their DEP Part II Permit earlier than expected, possibly by the end of February. Mr. Brown suggested the Board should select and approve a Bond Underwriter as soon as possible. Work on a Lump Sum Payment Agreement between the parties has been in progress, as well as a possible amendment to the Contract Customer Agreement regarding the measurement of flow from DCDBA to AVJSA. The Lump Sum Payment Agreement is nearly complete. It is possible that bids could be solicited as early as April or May of this year.

### **Engineer's Report**

Mr. Schmitt conveyed to the Board the details of the proposed Amendment regarding flow from the Rich Hill Pump Station to AVJSA. Mr. Schmitt said that he will be meeting with KLH Engineers on February 11<sup>th</sup> to discuss this and will report to the Board at the Regular Meeting in February. He said he will be filing the results of the Flow Model with DEP at the end of February. He said the results of how the system functions relative to storm conditions under the 2 year 24 hour storm are favorable. He will share the results of the study at the March Regular Meeting.

Mr. Brown referred the Board to Mr. Esposito's summary of the potential Underwriters. It is suggested that the Board invite three of the five Underwriters back for additional interviews, with the selection to be made at the February Supplemental Meeting.

Mr. Simonetti asked if there was any news on the resolution of the grievance. Mr. Brown said it had been settled and suggested a discussion in Executive Session.

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to move the meeting into Executive Session at 7:39 p.m. to discuss personnel matters. Motion carried unanimously.

The meeting was reconvened at 7:42 p.m. The Executive Session concerned personnel issues.

### **Manager's Report**

#### *Billing for Commercial Properties*

Mrs. Biery directed the Board's attention to a summary of the billing of commercial accounts. Resolution 07-11 was passed by the Board in 2007, which caused certain commercial accounts to be treated differently than other commercial accounts and resulted in an unfair application of the rates to some of these customers. The Authority's Rules and Regulations will be reviewed and appropriate revisions will be considered.

**Chairperson Report**

None.

**Old Business**

None.

**New Business**

None.

**Open Meeting to Public**

None.

**Supplemental Meeting**

Mr. Plesh asked the Board if anyone thought it was necessary to hold the Supplemental Meeting on January 27<sup>th</sup>.

MOTION was made by Mr. Simonetti and seconded by Mrs. Krally to cancel the Supplemental Meeting. Motion carried unanimously.

**Adjournment**

Motion was made by Mr. Drischler and seconded by Mrs. DeLuca to adjourn the meeting at 8:00 p.m.  
Motion carried unanimously.

Respectfully submitted

Read and Approved:

2-17-20

  
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